

**MEMORANDUM**

**To: Cities, Counties, Housing Authorities, Non-Profit and For-Profit Housing Developers**  
**From: John R. Batey, AICP, Director of Affordable Housing Development**  
**Subject: Expiration Dates for 3<sup>rd</sup> Party Documents Submitted for 2020 QAP Round 2**  
**Date: February 28, 2020**

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The purpose of this communication is to provide clarification for our community and developer partners seeking to submit applications for Round 2 of the 2020 Affordable Housing Allocation Plan (a/k/a Qualified Allocation Plan, or “QAP”).

All 3<sup>rd</sup> party application documents submitted with your application for funding from WCDA for 2020 QAP Round 2 (i.e. market studies and/or analyses, appraisals, Phase 1 environmental assessments, capital needs assessments, etc.) must be no more than 6 months old at the time of application.

3<sup>rd</sup> party application documents older than 6 months but less than 1 year old, may be re-submitted if they are updated by the original provider.

Any 3<sup>rd</sup> party application documents older than 1 year must be re-done by the same or a different qualified provider.

The Affordable Housing Allocation Plan (a/k/a Qualified Allocation Plan, or “QAP”) and Applications for all QAP programs may be downloaded from the WCDA Web page at [www.wyomingcda.com](http://www.wyomingcda.com) or hard copies may be obtained by contacting the WCDA office at 307-265-0603 and asking for Tammy Krei.