

State of Wyoming

2020
Performance
and
Evaluation
Report (PER)

Draft for Internal Review

May 27, 2021

STATE OF WYOMING

2020 PERFORMANCE AND EVALUATION REPORT (PER)



Prepared for:
Wyoming Community Development Authority
Wyoming Business Council
Wyoming Department of Family Services
Wyoming Department of Health

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

CDBG: 2020 Projects were not established because the 2020 Action Plan was not finalized until May, 2021. In 2020, five 2019 projects are underway:

- Mills, Town of: Finished Water Storage Tank
- Laramie, City of: Interfaith-Good Samaritan Food Pantry Expansion
- Gillette, City of: Youth Emergency Services Remodel Project
- Dubois, Town of: Abandoned School Building Demolition

Open 2017 and 2018 Projects include:

- Sheridan, City of: Materials for PPE
- Yoder: Water Storage & Distribution Improvements
- Torrington: Water System Improvements Phase III
- Mills: Hand sanitizers and medical supplies
- Town of Fort Laramie: Water and Sewer Improvements
- Basin, Town of: Demolish Basin Eagles building
- Albany County: Nuisance abatement in Rock River
- Sheridan County COMPASS Center Remodel
- Platte County Library Elevator
- Laramie County WYFHOP Homeownership Assistance
- Laramie County Meals on Wheels Kitchen
- Mills Asbestos Water Line Replacement
- Evansville Secondary Access Road

- Evansville 2017 Water System Improvements
- Alpine Park Infrastructure and Acquisition

HOPWA: In FY 2020, HOPWA-C funds were used to provide 26 persons with STRMU benefits, 19 persons with TBRA, and 2 with transitional short-term housing facilities, or emergency shelter.

ESG: In 2020, some 2,689 persons were assisted with ESG funds. Of these, some 2,097 were adults, 504 were children, and 88 were an unknown age. Additional information is included in the Sage Reporting System.

HOME: In 2020, the HOME program completed 15 units, including 15 rentals.

No 2020 projects, the third year of the 2018-2022 Consolidated Planning Period, were closed at the end of the 2020 Program year and are therefore not included in the following table. The 2020 Program year did not have any measurable accomplishments to report in the table below due to the following:

The Wyoming Community Development Authority (WCDA) is taking over the CDBG process from the Wyoming Business Council. As such, this transition, coupled with the on-going COVID-19 Pandemic, has delayed the implementation of the 2020 Annual Action Plan and projects.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Encourage Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	15	0	0.00%			
Enhance access to public services	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	10500	0	0.00%	2100	0	0.00%
HOPWA TBRA	Non-Homeless Special Needs	HOPWA: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	215	0	0.00%	55	0	0.00%
Invest in infrastructure and Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	6000	0	0.00%	1200	0	0.00%
Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Rental units constructed	Household Housing Unit	700	0	0.00%	40	0	0.00%
Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Rental units rehabilitated	Household Housing Unit	600	0	0.00%	20	0	0.00%
Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Homeowner Housing Added	Household Housing Unit	1200	0	0.00%	10	0	0.00%

Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Homeowner Housing Rehabilitated	Household Housing Unit	75	0	0.00%	19	0	0.00%
Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Direct Financial Assistance to Homebuyers	Households Assisted	20	0	0.00%	5	0	0.00%
Promote Development of Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / HTF: \$ / NSP-PI: \$	Other	Other	0	0		1	0	0.00%
Support efforts to combat homelessness	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0		132	0	0.00%
Support efforts to combat homelessness	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	35000	0	0.00%	1639	0	0.00%
Support efforts to combat homelessness	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	16000	0	0.00%	1086	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG Consolidated Plan: The WBC estimates future needs based on the 5-year consolidated plan, and include: enhancing access to public services, investing in infrastructure and public facilities, and encouraging economic development. CDBG funds are awarded in accordance with the annual action plan and community needs. CDBG funds were allocated mainly for public facilities and public infrastructure. There are few other funding sources for these type of projects. Wyoming's economy is beginning to stabilize. However, Wyoming communities have seen deep cuts in state-funded programs and tax revenues. The next five year plan will essentially be the same as the last five years as this is what is meeting the needs of Wyoming's citizens. There may be some additional emphasis on workforce and elderly housing. The economic development projects have proven to be very challenging to administer. Staff will continue educating communities on how to manage economic development projects.

CDBG, Admin and Planning Requirement: Using the method explained in the Basically CDBG Training Handbook, Wyoming is below the admin and planning cap, calculated as follows:

- 2020 Grant Award: \$3,217,572
- Total Program Income and Reallocated Funds: 0
- Total Basis for calculating cap: \$3,217,572

Multplied by 3% = Maximum dollars that may be used for planning and administration: \$96,527.16

- 2020 Planning Projects: \$0
- Total Allocated for planning and administration (including state match o \$100,000): \$196,527.16

CDBG, Table 2 Explanation: The 2021 CAPER will include accomplishment data for identified 2020 projects.

CDBG Timeliness Report (CR-56) is attached to this report.

HOME: Overall, WCDA's highest priority for HOME expenditures is to provide housing for our citizens. As we are entering the 2nd year of the strategic plan, our goals are just beginning to be underway. Project selection has been the primary task to address the needs of the State in 2020 to address the housing needs of promoting the development of affordable housing.

ESG: Funds are awarded by a competitive process. The community is involved in pre application discussion on community needs and how to work collaboratively in their communities. The application can be awarded bonus points based on community needs, HUD guidance and collaboration. Preapplication conferences held by phone and in person CoC membership meetings, discussions on State and HUD priorities for the coming funding period. Accomplishment data is included in the Sage Reporting System. ESG funds continue to address the strategic plan goal to support efforts to combat homelessness.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG	HTF
White	0	61	0	0	4
Black or African American	0	1	0	0	1
Asian	0	0	0	0	0
American Indian or American Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Total	0	62	0	0	5
Hispanic	0	6	0	0	2
Not Hispanic	0	56	0	0	3

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

During the 2020 Program year, some 62 persons were assisted with HOME funds. Of these a majority were white and not Hispanic. for ethnicity, some six (6) were Hispanic.

For ESG, some 2,689 persons were assisted. Some 135 were black, six (6) were Asian, 201 were American Indian or American Native, and 15 were Native Hawaiian or other Pacific Islander. As for ethnicity, some 310 were Hispanic. To be updated based on Sage reporting.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	10,157,046	
HOME	public - federal	7,005,086	
HOPWA	public - federal	190,979	
ESG	public - federal	334,527	
HTF	public - federal	3,004,181	
Other	public - federal	1,300,000	

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Statewide	100	100	Statewide

Table 4 – Identify the geographic distribution and location of investments

Narrative

The State does not allocate funds geographically.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	
2. Match contributed during current Federal fiscal year	
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	
4. Match liability for current Federal fiscal year	
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						
	Total	Women Business Enterprises	Male			
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Cost						

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	40	0
Number of households supported through Rehab of Existing Units	39	0
Number of households supported through Acquisition of Existing Units	5	0
Total	84	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Discuss how these outcomes will impact future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	0	0	0
Low-income	0	0	
Moderate-income	0	0	

Total	0	0	
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Table 13 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

ESG-The annual Point-in-Time Count continues to be used as a method of identifying homeless populations. Referral information is provided to the unsheltered persons who were counted. Casper, Gillette, Sheridan, Casper and Cheyenne hold outreach events on the day of the PIT to support homeless individuals with needed resources and contacts at one place. These events are successful in Wyoming's metropolitan areas. Year-round efforts through street outreach continue to assess and seek to meet individual needs. Creation of Wyoming's Coordinated Entry System has been effective and connection with the State 2-1-1 system.

ESG funds traditional emergency homeless shelters in the highly populated areas of Cheyenne, Casper, and Gillette. Shelters are generally well aware of the homeless populations in their areas. They reach out to help these individuals as they are able and have funding. Collaboration within a community and the CoC has continued to be emphasized in the application process.

Addressing the emergency shelter and transitional housing needs of homeless persons

During FY 2020, the State funded efforts to support emergency shelter and transitional housing needs of homeless persons, including: WY Self Help Emergency Shelter, Sweetwater Emergency Shelter, Campbell County YES House, and the CCS Way Station in Gillette. Shelters are generally well aware of the homeless populations in their areas. They reach out to help these individuals as they are able and have funding. Collaboration with the CoC has begun to identify under- and unserved areas and agencies in areas that can address shelter needs.

The annual PIT count also continues to inform the State on the level of need for homeless services throughout the State, and continues to indicate the need for emergency shelters and transitional housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

HOPWA: The program documents housing status during the annual application process and is tracked in our data system, CAREWare. During FY 2020, the program did not have any clients that were deemed chronically homeless. The program served two households during FY 2020 for emergency shelter needs. . If a client is homeless, the case manager will work with local agencies to find the best available option to house the client as soon as possible. Then continue to work with the client to

secure stable housing and employment.

ESG: DFS assures foster care and youth released from custody are not released into homelessness. Department of Corrections has a pre release program that proactively helps inmates with housing and services. A program in Gillette is now working with DFS to provider Housing First program to parents of children in custody. A recent success is described with fictitious names: The Griswold's are fictitious but the success story is real. *Clark and Ellen were released from jail and sleeping on the floor at the homes of friends and family. Their son, Rusty, was in state custody. They were referred to the Agency, from DFS, with the goal of a stability plan to reunite the Griswold family. The Case Manager worked with the Griswold's to create a plan for employment, housing and a stability for their future. Thanks to good Case Management and RRH funds the Griswold's are living in an apartment, both employed and have weekend visits with their son. They are moving towards gaining custody of their son because they have housing, employment and a stable living condition.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In 2017, a Cheyenne based group, Unaccompanied Students Initiative, worked with the Wyoming Legislature to create some legislation for unaccompanied youth to transition to independence without some of the State of Wyoming Law challenges, such as parental consent for driver's license, when that parent is estranged. The Initiative has a program in Cheyenne that is moving forward to create a model for the State. The quantity of affordable housing continues to be very limited in Wyoming. An Agency in Gillette, serving youth, sent a success story (all names changed) that chronicles how outreach with a young mom who had a premature baby. While in hospital became homeless. Through contact with this agency and their services the baby is now close to a year, Mom receives mental health services, has an apartment, transportation, goes to therapy and is working. She is stronger everyday and the ESG dollars is one piece that makes this possible. These efforts are being continued in 2020.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

CDBG does not fund public housing at this time. The WBC has developed a housing toolbox. The toolbox will help communities successfully address common struggles by developing tools and a team that can provide resources, information and a map leading to action. The toolbox has been developed by Public Housing Authorities, USDA Rural Development, UW Cooperative Extension, Volunteers of America, Wyoming Housing Network, Wyoming Association of Municipalities, Wyoming Economic Development Association, Wyoming Family Home Ownership Program, Wyoming Association of Realtors, WCDA, Wy. chapter of the National Housing and Re-Development Officials, Wyoming Real Estate Commission and the local HUD representative.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

CDBG: The WBC's work on the housing toolbox will address some of these issues as well as others through the stakeholders involved in that effort. This toolkit includes information on:

- Affordable Housing
- Housing Reports
- Qualified Housing Market Studies
- Financial Tools
- Other Resources and the Housing Team

See the WBC website for additional information (<http://www.wyomingbusiness.org/commtoolbox>)

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The State continues to address underserved needs through a variety of its programs, including ESG and HOPWA funds. In addition, the HOME program is continuing to develop affordable housing options for households in need. The WCDA continues to award extra points for projects that are willing to construct or rehabilitate existing units in rural areas, where the State has noted a greater rate of need.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

HOME: WCDA conducts lead-based paint inspections on all properties built prior to 1978. All positive lead paint results are fully abated during rehabilitation.

CDBG: The WBC does not do housing rehabilitation where this might be a residential concern. However, when a structure is involved in any CDBG project (renovation or ADA retrofits for example) the environmental review addresses lead-based paint (LBP). If any LBP is identified it must be mitigated or the project will not be able to continue.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

CDBG: The mission of the Wyoming Business Council is to increase Wyoming's prosperity. We are working towards that end in many ways. The most obvious is through our CDBG funding which focuses on low-to-moderate income families and on services and resources low income families might require. Job creation is the focus of many of our state funded programs. The WBC also coordinates resources and training availabilities with the Wyoming Department of Workforce Services and Community Colleges. The WBC's work on the housing toolbox address all levels of income and resources for addressing same. See the WBC website for additional information.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

CDBG: Housing problems are a long term issue across the state of Wyoming. The problem is too big for any one community to tackle by itself. The Housing Toolbox was started to help communities successfully address common struggles by developing tools and a team that can provide resources, information and a map leading to action. A one-stop-shop website was created <http://www.wyomingbusiness.org/commtoolbox> so communities can go to one place and link to all the available housing resources in Wyoming. Future plans include an information piece to start conversations about housing solutions. Plans are beginning for a statewide housing plan to help address these issues and get everyone working together toward solutions. The site is also starting to populate with success stories that can duplicated in other areas of the state, which will be turned into a best practices manual in the future.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Wyoming Business Council, in the development of the Housing Toolkit, has developed a Housing Team, which is a collaboration among public and private housing and social service agencies. These groups include: Wyoming Business Council, Casper Housing Authority, University of Wyoming Extension - Community Development, Volunteers of American Northern Rockies, Wyoming Community Development Authority, Wyoming Housing Network, Wyoming Association of Municipalities, Wyoming Economic Development Association, My Front Door, and Wyoming Association of Realtors, Wyoming Chapter of the National Association of Housing and Redevelopment Officials, and the Wyoming Real Estate Commission.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The State identified several fair housing goals as part of its assessment of fair housing, conducted in 2017. These goals are listed below:

1. Promote Development of Affordable Housing Units in the State.
2. Promote equitable access to credit and home lending
3. Increase the supply of housing units accessible to residents with disabilities.
4. Designate an agency to serve as the enforcing authority for the Wyoming Fair Housing Act.
5. Reduce Discrimination in Rental Market
6. Reduce NIMBYism and restrictive building codes and practices in rural areas of Wyoming

The State is using CPD funds to address goal 1: Promote Development of Affordable Housing Units in the State during FY 2019 through the Action Plan Goal 1: Promote Development of Affordable Housing Units. These actions have been undertaken in the housing projects that been initiated by HOME funds in 2019.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Wyoming's performance report was made available for citizen review and a 15 day comment period was offered.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Mandatory training for grantees was held in June, 2019. This is an on-going requirement for new grantees and any open grants. Projects that have drawn 50% of their funding will not be allowed to continue to draw funds until they have scheduled a mid-project monitoring. This is in keeping with the OIG audit of 2015. No changes to the types of applications accepted or projects funded occurred in 2020.

The 2020 Program year did not have any measurable accomplishments to report in the table below due to the following:

The Wyoming Community Development Authority (WCDA) is taking over the CDBG process from the Wyoming Business Council. As such, this transition, coupled with the on-going COVID-19 Pandemic, has delayed the implementation of the 2020 Annual Action Plan and projects.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	30	26
Tenant-based rental assistance	20	19
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	5	2
Total		

Table 14 – HOPWA Number of Households Served

Narrative

The HOPWA-C three-year cycle runs from runs Nov 1, 2018 - Oct 31, 2021. The program continues to promote TBRA through case manager technical assistance sessions and program meetings. Overall the program is meeting the client needs in the provision of short and long-term housing needs. The program continues to serve households through case management, transportation for medical appointments, and permanent housing assistance in the form of security deposits and allowable move in fees. Housing trends for enrolled clients have not changed significantly from previous years.

In FY 2020, HOPWA-C funds were used to provide 26 persons with STRMU benefits, 19 persons with TBRA, and 2 with transitional short-term housing facilities, or emergency shelter.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

ALL projects applying for NHTF funds must comply with all pertinent aspects of the Wyoming Community Development Authority Affordable Housing Allocation Plan (Allocation Plan). This includes compliance with 24 CFR Part 93 as detailed in the WCDA NHTF Program Description (Allocation Plan Current Year Summary Attachment “I”). The Developer will certify that housing assisted with NHTF funds will comply with all NHTF requirements.

All projects receiving HOME funds, NHTF funds, and/or an allocation of Section 42 Tax Credits will be responsible for indemnifying WCDA in the event HUD and/or Treasury enforce any type of recapture or other penalties on the project.

Tax Credit Initial Allocations, HOME, and/or NHTF funded Initial Allocations are NOT transferable. Once an Initial Allocation is granted, the project may not be changed in any way (including project name) without WCDA's prior written consent, and may result in revocation of the project's allocation(s). In addition, prior to application, it is highly recommended the owner verify the name they intend to use is available by obtaining a Certificate of Good Standing from the State.

Scattered Site projects are acceptable under this plan only if all units are covered under the same financing, and are located within the same city, or if none of the individual sites are within city limits, within the same county however, the Primary Market Area defined in the Market Study must make sense. To receive the 130% increase in basis allowed under Section 42 the entire project must also be located within a Qualified Census Tract or Difficult Development Area. While separate applications are required for projects located in different cities, projects may be bundled for outside financing and syndication purposes.

All housing that is constructed must meet all applicable local codes, ordinances, and zoning ordinances at the time of project completion. In absence of a local code new construction or rehabilitation must meet, as applicable, the International Building Code (as applicable to the type of housing) of the International Code Council.

Whenever feasible, and to the maximum extent possible, WCDA will seek the inclusion of minorities and women in its marketing, bidding, procurement, and other NHTF program activities.

WCDA extends this same directive to our developer partners through paragraph 4(B)(6) of the NHTF Agreement, which states:

(6) Affirmative Marketing: The Developer shall maintain a plan for affirmative marketing which shall include the following:

(a) Maintain affordability and availability of rental units to very low income families for a period of [30+] years.

- (b) Publicly advertise vacancies and notify W.C.D.A. or its local agent of vacancies.
- (c) Use the Equal Housing Opportunity logo on all public advertising, with the exception of classified advertisements.
- (d) The Developer will not discriminate against families by refusing to rent to them solely on the basis that they receive Section 8 rental assistance.
- (e) The Developer will maintain copies of all written applications received from prospective tenants, with a written rejection notification and notes documenting reasons for any who were refused for vacant rental, for a period of 5 years.
- (f) Maintain records of tenant characteristics before and after rehabilitation or construction for a period of 5 years with data regarding income, family size, and minority status.
- (g) The Developer will contact the Salvation Army, Department of Public Assistance and other service organizations when a unit becomes available if there is no one on their waiting list. As WCDA becomes aware of publications and organizations serving minority communities and/or women business enterprises, we will amend our NHTF Agreement to require our developer partners to share bidding opportunities with these organizations.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	0	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	WYOMING
Organizational DUNS Number	809915796
EIN/TIN Number	830208667
Identify the Field Office	DENVER
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	Mrs
First Name	Debby
Middle Name	0
Last Name	Rieff
Suffix	0
Title	ESG Coordinator

ESG Contact Address

Street Address 1	109 West 14th Street
Street Address 2	0
City	Powell
State	WY
ZIP Code	82002-0490
Phone Number	3077542245
Extension	33
Fax Number	0
Email Address	debby.rieff@wyo.gov

ESG Secondary Contact

Prefix	Ms
First Name	Karla
Last Name	McClaren
Suffix	0
Title	Program Manager
Phone Number	3077211973
Extension	0

Email Address

karla.mcclaren@wyo.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date

01/01/2020

Program Year End Date

12/31/2020

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nighths available	96,402
Total Number of bed - nights provided	60,882
Capacity Utilization	63.15%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Wyoming Homeless Collaborative(WHC) established performance standards for WHC using HUD’s System Performance Measures for outcomes. The new HMIS lead has a training program for recipients to promote accuracy and compliance with the performance standards. Data importance has been overlooked in Wyoming. Data entry, accuracy and reporting have been built into contractual requirements for ESG funds going forward. Data will be reviewed quarterly in 2020.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	121,762	127,518	
Subtotal Homelessness Prevention	121,762	127,518	

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	0	0	
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	58,270	59,198	
Subtotal Rapid Re-Housing	58,270	59,198	

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	0	0	
Operations	0	0	
Renovation	0	0	
Major Rehab	0	0	
Conversion	0	0	
Subtotal	0	0	

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	22,525	20,750	
HMIS	2,500	3,500	
Administration	0	18,585	

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2018	2019	2020
	205,057	229,551	

Table 29 - Total ESG Funds Expended

11f. Match Source

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	
Other Federal Funds	0	0	
State Government	0	0	
Local Government	0	0	
Private Funds	0	0	
Other	0	0	
Fees	0	0	
Program Income	0	0	
Total Match Amount	0	0	

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2018	2019	2020
	205,057	229,551	

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachments
